

THE TOTTENHAM CIVIC SOCIETY

Constitution

**Adopted at the Society's inaugural AGM on 2 April 2006;
amended at the AGM on 12 April 2008;
further amended at the AGM on 11 April 2010**

1. Name

The name of the society shall be the TOTTENHAM CIVIC SOCIETY.

2. Founding Principles

The TOTTENHAM CIVIC SOCIETY shall be apolitical and will not be affiliated with any political party or any politically-motivated organisation either nationally or locally.

3. Objects

The Society shall be established for the public benefit for the following purposes in the area comprising, which shall hereinafter be referred to as "the area of benefit".

- i) To promote high standards of planning and architecture in or affecting the area of benefit.
- ii) To educate the public in the geography, history, natural history and architecture of the area of benefit.
- iii) To secure the preservation, protection, development and improvement of features of historic, architectural, environmental or public interest in the area of benefit.
- iv) To work to improve the quality of life for everyone in Tottenham.
- v) To encourage appropriate and sustainable regeneration in the area.

In furtherance of the said purposes but not otherwise the Society through its Executive Committee shall have the following powers:

- 1) To promote pride in the area of benefit.
- 2) To promote research into subjects directly connected with the objects of the Society and to publish the results of any such research.
- 3) To co-operate with the local authorities, planning committees and all other statutory authorities, voluntary organisations, charities and persons having aims similar to those of the Society.
- 4) To promote or assist in promoting activities of a charitable nature throughout the area of benefit.
- 5) To publish papers, reports and other literature.
- 6) To make surveys and prepare maps and plans and collect information in relation to any place, erection or building of beauty or historic interest within the area of benefit.
- 7) To organise meeting, lectures or exhibitions.
- 8) To educate public opinion and to give advice and information.
- 9) To raise funds and to invite and receive contributions by way of subscription, donation or otherwise; provided that the Society shall not undertake any permanent trading activities in raising funds for its primary purpose.
- 10) To do all such other lawful things as are necessary for the attainment of the said purposes.

Life Membership may be conferred on individuals in recognition of their past endeavours in

furtherance of the Objects of the Society. Life Membership may be proposed by any member of the Society but shall be subject to ratification at the next Annual General Meeting.

4. Membership

Membership shall be open to all who are interested in actively furthering the purposes of the Society.

Corporate membership shall be open to societies, associations, educational institutions or businesses as are interested in actively furthering the purposes of the Society. A corporate member shall appoint a representative to vote on its behalf at all meetings but before such representative exercises his or her right to vote the corporate member shall give particulars of each representative to the Secretary.

The subscription of a member joining the Society in the three months preceding 1st April in any year shall be regarded as covering membership for the Society's year commencing on 1st April following the date of joining the Society.

A member (including a corporate member) whose subscription is in arrears shall not have the right to attend and vote at a meeting of the Society unless that subscription is paid in full by the commencement of the meeting.

Membership (whether individual or corporate) may be revoked at the discretion of the Society if it is considered that the member in question has repeatedly made statements or taken actions which are opposed to the Society's objects set out in section 3. In all such cases, the member shall have the right to justify themselves before action is taken.

5. Subscriptions

The subscription shall be:

Full member per annum	£10.00
Two or more members in the same household, each per annum	£7.50
Concessions (retired, unwaged, students, unfunded community groups)	£5.00
Corporate members, per annum:	
over 100 members	£20.00
under 100 members	£15.00

or such other reasonable sum as the Executive Committee shall determine from time to time, and it shall be payable on or before 1st April each year. Membership shall lapse if the subscription is unpaid three months after it is due.

6. Finances

All funds and assets shall be held, paid out and applied as the Committee shall direct. The Committee may open a bank account in the name of the TOTTENHAM CIVIC SOCIETY and any cheques drawn on that bank account must be signed by two officers as determined by the Committee. An independent examiner, who is not a member, shall be appointed by the Committee to verify the accounts to be presented at the AGM.

7. Meetings

An Annual General Meeting shall be held in or about early April of each year to receive the Committee's report and financial statement and to elect Officers and Members of the Committee.

Special General Meetings of the Society shall be held at the written request of ten or more members whose subscriptions are fully paid up.

Annual General Meetings and Special General Meetings of the Society shall be quorate. The quorum shall be twelve (12) members, including Officers and Committee members.

The Committee shall meet at least four times a year. These meetings shall be open to all members of the Society to attend.

The Committee shall organise General Meetings for the members of the Society during the year. The minimum number of such meetings to be organised shall be two.

The Secretary shall give all members of the Society not less than fourteen days notice of each meeting.

8. Officers

Nominations for the election of Officers shall be made in writing to the Secretary at least 14 days before the Annual general Meeting. Such nominations shall be supported by a seconder and the consent of the proposed nominee must first have been obtained. If nominations exceed the number of vacancies, a ballot shall take place in a manner as shall be determined. The election of Officers shall be completed prior to the election of further Committee members.

The Officers of the Society shall consist of:

Chair
Vice-Chair
Secretary
Treasurer

all of whom shall relinquish their office every year and shall be eligible for re-election at the Annual General Meeting.

The Committee shall be responsible for the management and administration of the Society. The Committee shall consist of the Officers and not less than four (4) and not more than six (6) other members. Five (5) members personally present shall constitute a quorum for a Committee meeting.

The Committee shall have the power to co-opt members to fill any vacancies.

9. Honorary President

An Honorary President may be appointed by the Society. Any proposal for the appointment of an Honorary President shall be subject to ratification at the next Annual General Meeting.

10. Declaration of Interest

It shall be the duty of every member and every nominee for election to the Committee who is in any way directly or indirectly interested financially or professionally in any item discussed

at any meeting of the Society (including any meeting of the Committee and the Annual General Meeting) at which he or she may be present to declare such interest and he or she shall not discuss such item (except by invitation of the Chair) or vote thereon.

11. Expenses of Administrators

The Committee shall, out of the funds of the Society, pay all proper expenses of administration and management of the Society. After the payment of the administration and management expenses and the setting aside to reserve of such sums as may be deemed expedient, the remaining fund of the Society shall be applied by the Committee in furtherance of the purposes of the Society.

12. Accounts

The Committee shall comply, where appropriate, with:

- 1) The keeping of accounting records for the Society.
- 2) The preparation of annual statements for the Society.
- 3) The independent examination of the statements of account of the Society.

13. Annual Report

The Committee shall deliver an annual report to the Society's members.

14. Amendments

The Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Society, provided that 28 days' notice of the proposed amendment has been given to all members.

15. Notices

Any notice required to be given by this Constitution shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified to the Secretary.

16. Winding Up

The Society may be dissolved by a two-thirds majority of members present and voting at an Annual General Meeting or a Special General Meeting of the Society confirmed by a simple majority of members voting at a Special General Meeting held not less than 14 days after the meeting at which the vote to dissolve the Society was taken.

If a motion for the dissolution of the Society is to be proposed at an Annual General Meeting or a Special General Meeting this motion shall be referred to specifically when notice of the Meeting is given.

In the event of the dissolution of the Society the available funds of the Society shall be transferred to one or more charitable institutions having objects similar to those herein before declared as shall be chosen by the Committee and approved by the Meeting of the Society at which the decision to dissolve the Society is confirmed.